



**DEPARTMENT OF THE AIR FORCE**  
**9<sup>TH</sup> RECONNAISSANCE WING**  
**BEALE AFB, CALIFORNIA**

MEMORANDUM FOR ALL BEALE AFB PERSONNEL

SUBJECT: Positive Duty Environment Policy

1. All Recce Town members, uniformed or civilian, are responsible for creating and maintaining a positive, respectful, and dignified duty environment. Unprofessional behavior, including unacceptable language, can destroy an individual's sense of esprit de corps. A respectful and cohesive environment is essential for our Recce Airmen and Civilians to achieve mission success.
2. Unacceptable language includes vulgar and indecent references to a person's race, color, religion, national origin, and/or sex. Such language includes sexual harassment, inappropriate jokes, and graphic comments about another person's body, explicit or implicit suggestive displays, pictures, and cartoons.
3. In addition to the above, unprofessional behavior includes undue command or supervisory influence, bullying, intimidation, making false, malicious, or unfounded statements about another person. Service members and employees must not engage in such behavior, nor should they tolerate it.
4. The missions performed by the Airmen and Civilians of Recce Town USA are far too important to the defense of our nation to be placed at risk by unprofessional behavior. Everyone here deserves an environment that inspires excellence. Unprofessional behavior, including the use of unacceptable language, cannot be tolerated. I expect commanders, supervisors and subordinates alike to take ownership of their places of duty to establish and sustain a positive, warfighting spirit that keeps us one step ahead of our adversaries.

ANDREW M. CLARK, Col, USAF  
Commander