



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS 9TH RECONNAISSANCE WING (ACC)  
BEALE AIR FORCE BASE, CALIFORNIA

12 May 20

MEMORANDUM FOR BEALE AFB AIRMEN

FROM: 9 RW/CC

SUBJECT: COVID-19 Base Guidance

1. Staying healthy, expanding operational capacity/capability, and opening facilities and resources will keep us in the fight through the COVID-19 pandemic. However, this is only possible through deliberate and consistent application of counter-viral tactics, techniques, and procedures (TTPs), i.e. quarantine, distancing, mask wear, etc. Mission success depends on engaged, proactive Airmen; it is our duty to stay combat ready and “open for business.” With this in mind, the following guidelines are every Airmen’s responsibility.

- A. **Do not go to work if you feel sick.** Contact your chain of command or 9 RW public health for guidance.
- B. **Abide by all quarantine, restriction of movement, or isolation instructions.** These guidelines are readily available via Group or Squadron leadership teams and 9 MDG public health.
- C. **Maintain physical distance.** Maintain a minimum of six feet of separation whenever possible and reduce all in-person meetings or gatherings to 10 personnel or less.
- D. **Wear a mask when required.** All Airmen will wear cloth face coverings when they cannot maintain 6 feet of physical distance in public areas or work centers.

2. I understand these TTPs are challenging and change quickly at times; it is tough to stay focused indefinitely, but this is our reality for the next 12-18 months. We owe it to our fellow Airmen to care of each other and reduce our collective vulnerability. If you observe someone letting down their guard and not adhering to the guidelines, make a courteous correction and help them out. If you see something, say something – our ability to fly, fight, and win depends on it.  
ECHO VICTOR.

A handwritten signature in cursive script, appearing to read "Andrew M. Clark".

ANDREW M. CLARK, Colonel, USAF  
Commander